Distance Education Advisory Group Meeting Agenda/Summary

May 19, 2021 Topics

Assessment Center Update/Discussion – Armando Soto
- Presentation on new Assessment Center/Welcome Center New Charge
- Cannot accommodate entire online or hybrid classes having assessments at center
- Make-ups for online/hybrid students can be accommodated in afternoons and at least one evening. They will re-examine Thurs end time of 6pm. Prior year's end time was 8pm.
- If proctoring face-to-face, faculty should reserve their rooms through their division office.

Regular Effective Contact
- Thank you for your work/review/vote on Regular Effective Contact – not until Fall…

Unofficial update on Student Survey
- 5.7% took survey, 3,228
- Will compile results

DE Software Updates
- Intelecom (captioned library service, partner with CCC) Ending services June 30th
- Continuing college funding: Screencast-o-matic Pro, Respondus, Survey Monkey
- Continuing with district order/funding: Pronto, Proctorio, Namecoach, NetTutor, Labster, Canvas 24/7 support, Esri (GIS), Turnitin
- Continuing CCC funding: Canvas, Zoom
- Credly/Acclaim: Currently halted, hope to continue if we can get agreement with vendor on terms
- Kanopy – pay per use captioned video library, enabled documentaries. Limited availability. Pursuing CARES funds.
- Otter.ai – captioning tool for text file to use for accurate captioning to upload to YouTube or Amara. Accurate with punctuation, but review needed and some editing.
- Rev.com – Service that will caption videos from YouTube or Vimeo. 99% accuracy. Currently processing PO. Hopefully available by summer.
- Free for college use tools:
    - PopeTech (Accesibility tool, used in Canvas) will be available in summer
    - 3C Media
    - Canvas Studio – will be taken off navigation in summer. Will be in edit toolbar menu
    - ePortfolio – Weren't promoting as Instructure had said Portfolium would be the integrated portfolio tool and we would find out more about student file transition from ePortfolio to Porfolium. But, there has been no progress. DE has posted information on ePortfolio and will promote this usage. Perhaps flexweek training for fall!

Professional Development
- Planned and Suggested
    - Examining Proctorio and It's Alternatives
    - Video Captioning (Otter, Rev, 3C Media)
    - New Easy Accessibility Tool in Canvas – Pope Tech, Word tips
    - Relevant and Interesting Discussion Boards
    - How to use Canvas in a F2F course
    - Virtual Office hours
- Suggestions made to PD via survey
    - Online lesson design to reduce cognitive overload

- Effective online course design and delivery
  - Perhaps Examples, CVC-OEI Course Design examples w/template usage and why would

Last meeting of spring term.
Happy Retirement to Rick Manzano! We hope to have him back next year as an adjunct DE Advisory Group member!